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PRESENTATION & FACILITATION SKILLS TRAINING – 1 Day

Program Objective:

To learn the skills needed to improve personal confidence in public speaking, presentation skills, and facilitation skills to make every presentation an engaging experience where participant learning is maximized.

Program Overview:

In surveys conducted regularly over the years, the #1 fear of adults consistently is not death, it is public speaking! It takes a lot of work to prepare a presentation and then deliver it successfully.

There are meetings where people are watching the clock anxious to leave, and then there are meetings where people say "Wow...did that ever fly by! I learned a lot!" We specialize in creating the latter experience.

The quality of a learning experience is a combination of the content and the speaker. It takes a lot of effort to pull off a speech or meeting where the group is highly engaged and leaves fired up to make positive change happen.

There are some important do's and don'ts when in front of a group of employees or customers to make learning impactful, fun, and to keep the group engaged whether you speak for 1-hour or a full day.

This 1-day program is perfect for anyone having to get up to speak at a corporate meeting, customer meeting, or company training session.

It is designed to share critical things public speakers need to do before, during, and after a presentation to maximize group energy and output.

In our workshop, participants will learn from a certified “Master” facilitator and highly acclaimed conference keynote speaker who has coached many executives and trained many facilitators on the basics of what it takes to create a fun, impactful, and engaging speaking experience.

Topics included are:

- The “Less Is More” approach to developing presentations
- Preparing simple and effective notes
- Rehearsing tips
- Calming the nerves before you speak (If you are not nervous, something is wrong).
- Starting and closing the session strong
- Facilitation techniques and tips to keep the audience engaged
- Making learning more engaging and fun

Participants will each have a chance to craft, rehearse, and deliver a short presentation applying concepts they learned during the day.

**Maximum 15 people per session*

CALL 818.865.9300 OR REGISTER ONLINE